



HARRISBURG REGIONAL
CHAMBER & CREDC SM

B.A.S.H.

Business Appreciation Social Hour
A Premier Networking Experience

Hosting Guide



B.A.S.H. Hosting Fee | \$750

THIRD THURSDAY OF THE MONTH | YOUR LOCATION | 4:00 PM - 6:00 PM

The B.A.S.H. (Business Appreciation Social Hour) is the Chamber & CREDC's premier monthly networking experience, which provides a great opportunity for you to showcase your products, services and facility while highlighting a deserving nonprofit. Event registration averages 125 business professionals. This format is designed to lift up our local nonprofits.

Note: The host responsible for coordinating event details with the chosen non-profit partner. Time will be given at the event to spotlight both the hosting company and the nonprofit partner.

The Chamber will:

- Promote & market your event through weekly emails and our online events calendar
- Handle registration of all attendees, provide printed nametags and manage registration
- Provide a member of the leadership team to offer brief remarks and introduce hosting member
- Provide a list of attendees (name, company name, email address) to the host following the event



List of Nonprofits as of January 2026

Contact Information Available Upon Request

Alzheimer's Association of Greater PA
American Cancer Society
American Heart Association - Capital Region Division
Army Heritage Center Foundation
Art Association Of Harrisburg
Bethany House of Cumberland County
Bethesda Mission
Big Brothers Big Sisters of South-Central PA
Blood Cancer United
Capital Area Intermediate Unit #15
Capital Area Therapeutic Riding Association Catholic Charities
Central Pennsylvania Blood Bank
Central Pennsylvania Food Bank
Children's Advocacy Centers of Pennsylvania Christian Churches United
Community Aid
Dauphin County CASA
Downtown Daily Bread
Family Promise of Harrisburg Capital Region Foundation for Free Enterprise Education
Gamut Theatre Group
Girl Scouts in the Heart of Pennsylvania
Girls on the Run Mid State PA
Goodwill Keystone Area
Graceful Acres
Harrisburg Area Riverboat Society
Harrisburg Public Schools Foundation
Harrisburg River Rescue and Emergency Services
Harrisburg Symphony Orchestra
HCPAC YOUTH (Harrisburg Christian Performing Arts Center)
Highmark Caring Place
Homeland Center
Humane Society of Harrisburg Area
Jewish Community Foundation of Central Pennsylvania
Junior Achievement of South Central PA Kareem's Mission Autism Support
Midwest Food Bank Pennsylvania
Mountain Be Removed Outreach Center (MBROC) Off The Streets
Pennsylvania Heritage Foundation
Pennsylvania National Horse Show Foundation
Pennsylvania Rural Electric Association
Peyton Walker Foundation
Preservation Pennsylvania
Respect Together
Ronald McDonald House Charities of Central PA Sankofa
African American Theatre Company
South Central Pennsylvania Sickle Cell Council Special Olympics PA
The Foundation for Enhancing Communities
The Joshua Group
The Salvation Army Harrisburg Capital City Region Tri County Community Action
UCP Central PA
Vision Resources of Central Pennsylvania
VOCE
Whitaker Center for Science & the Arts
Wildheart Ministries
Youth Advocate Programs Inc

Your guide to hosting a 5-star B.A.S.H. from your 5-star Chamber!

Thank you for agreeing to host a Business Appreciation Social Hour (B.A.S.H.), formerly Business After Hours. We want to help you make your event a premier networking experience! This guide will help make your event one your guests won't forget and give you tips on **what to have at your event**, **how to promote your event**, and ways to **include a nonprofit partner**.

★ ★ ★ Host

- **Heavy hors D'oeuvres catered by Chamber member**
- **One or two drink tickets for beer, wine, etc.**
- **Giveaway**
- **Share Chamber social media posts promoting the event**
- **Select a nonprofit partner**

★ ★ ★ ★ Host

3 star list plus...

- **Open bar**
- **Display table filled with collateral about your business**
- **Host tours of venue**
- **Create one or two social media posts promoting the event**
- **Invite employees, board members, prospective clients, etc.**
- **Encourage nonprofit partner to invite their employees, donors, and board members**

★ ★ ★ ★ ★ Host

3 and 4 star lists, plus...

- **Build your own dessert bar**
- **Entertainment (DJ, live music, etc.)**
- **Activities (massage chairs, photo booth, fun games, etc.)**
- **Create a social media video promoting event**
- **Highlight the non-profit partner at the event with a display table for collateral and allow them an opportunity to speak at the event**



The Harrisburg Regional Chamber is the only Chamber of Commerce in Cumberland, Dauphin and Perry counties to receive the U.S. Chamber of Commerce's 5-Star Accreditation—a level achieved by less than 1% of chambers across the nation.

The Chef's Apprentice at HACC
C & J Catering
Chick-fil-A
Cornerstone Coffeehouse
Duck Donuts
Giant Food Stores
Harvest

Healthy You Café
Marty on Wine
Nothing Bundt Cakes (Colonial Park & Camp Hill)
Rookies Craft Burger Bar
Rooted Boutique Events
The JDK Group

PUBLICITY PLAYBOOK

HOW TO PROMOTE YOUR EVENT

Be a 5-star host and promote your event with your employees, shareholders, board members, and potential clients.

01 Tell your network

- Write a brief article in your company newsletter about your upcoming BASH; inviting your employees to the B.A.S.H. and telling them why they should want to attend.
- Send an email to your clients and prospects with an invitation to the event!

02 Create buzz on social media

- Use your social media channels to publicize your B.A.S.H.; have some fun with photos and videos.

03 Publicize your B.A.S.H. on the web

- Be sure to publicize the B.A.S.H. on your business website; include links to the Harrisburg Regional Chamber & CREDC site.

04 Mention in meetings

- Mention the B.A.S.H. at your next business or board meeting

SAMPLE SOCIAL POST

"[I'm/We are] excited to host a Business Appreciation Social Hour on _____ at _____. Join us for great afternoon of networking and food! Register today! (B.A.S.H. LINK)

We are also excited to announce (nonprofit partner) as our non-profit partner! (Include some information about the non-profit partner) At the B.A.S.H. you will have the opportunity to hear more about (nonprofit partner) and the great work they are doing in our region!

If you would like to attend our B.A.S.H. please register at (B.A.S.H. website).

Sample Emails For Nonprofit Partner

(Greeting)

You are cordially invited to the B.A.S.H. (Business Appreciation Social Hour) on (Date of BASH) from 4:00 p.m. - 6:00 p.m. at (location of B.A.S.H.) hosted by (B.A.S.H. host name) in partnership with the Harrisburg Regional Chamber & CREDC. The B.A.S.H. is the Chamber & CREDC's monthly premier networking experience where regional business leaders and Chamber members gather to network and enjoy great food and drinks.

We are excited to be the nonprofit partner for this event where we will be showcasing some of the work that we are doing within our region.

If you would like to attend the B.A.S.H. please register at (B.A.S.H. website).

SHARE POSTS FROM THE CHAMBER & CREDC

Make sure to follow the Chamber & CREDC on our social channels so you can share posts about the event as we promote the event.

Sample Emails for B.A.S.H. Host

(Greeting)

You are cordially invited to our B.A.S.H. (Business Appreciation Social Hour) on (Date of B.A.S.H.) from 4:00 p.m. - 6:00 p.m. at (location of BASH) in partnership with the Harrisburg Regional Chamber & CREDC. The B.A.S.H. is the Chamber & CREDC's monthly premier networking experience where regional business leaders and Chamber members gather to network and enjoy great food and drinks.

FOR BUSINESS APPRECIATION SOCIAL HOUR

It is required that all catering arrangements be made with Chamber & CREDC members. Please provide the name of your caterer:

Where in your organization's building will the event take place? (For example: In the entrance lobby, large conference room, on the 5th floor, etc.)

Are there any special parking instructions? (Street parking, garage parking, private parking lot, etc.)

Will you be providing a gift for the giveaway? If so, what? We will collect business cards at registration for the giveaway. We recommend the winner must be present to win.

Will you have a nonprofit partner? Tell us a little about your nonprofit partner. ***Required**

FOR PROMOTIONAL USE

Tell us a little about your organization. (One to two sentences)

Will you have entertainment at your event? If so, who? (DJ, band, etc.)

Why should people attend your B.A.S.H.? (One to two sentences)

I have read the guidelines and agree to follow them as the host for a networking event with the Chamber & CREDC. I understand that the host fee must be received by the Chamber & CREDC prior to the event date with a non-refundable \$200 security deposit to be submitted with reservation form, applied to the host fee of \$750. I understand the Chamber & CREDC reserves the right to choose a host based upon the prospective host's potential to hold a successful event.

Name: _____

Event Venue: _____

Address: _____

Event Address: _____

Phone: _____

Desired Date: _____

Company: _____

E-Mail: _____

Please e-mail this completed form to **Lindsey Holtzman**,
Senior Director of Events, at **lholtzman@hbgrc.org**.



HARRISBURG REGIONAL
CHAMBER & CREDCSM
BOLD LEADERSHIP. VISIONARY MEMBERS. POWERFUL RESULTS.